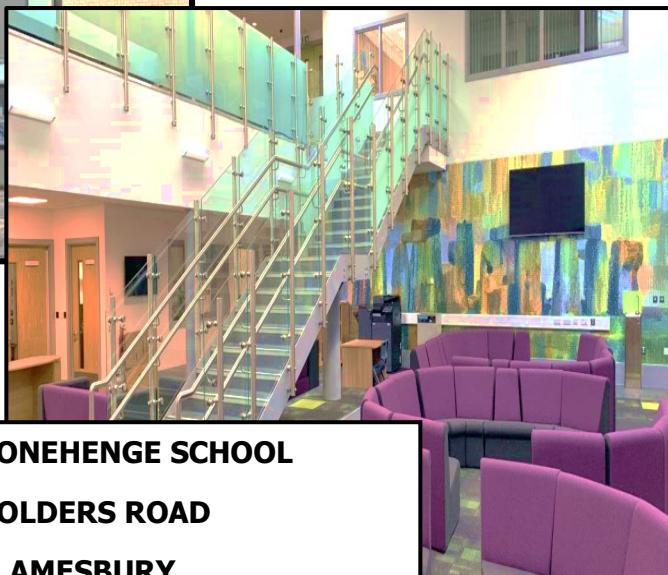


The Stonehenge School

2025-2026



THE STONEHENGE SCHOOL

HOLDERS ROAD

AMESBURY

WILTSHIRE SP4 7PW

TEL: 01980 623407

EMAIL: office@stonehenge.wilts.sch.uk

ABSENCE LINE 01980 676650



Information for Parents

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Headteacher's Welcome

I am incredibly proud to be the Headteacher of The Stonehenge School and having the opportunity to work with such an amazing set of pupils, staff and parents. Over recent years we have grown from being a small community school, to one that is now proving to be a school of choice in the local area.

We are a true comprehensive and have a highly inclusive approach to ensure we celebrate diversity across modern society. We uphold traditional values and have high expectations of ourselves and the pupils.

At the Stonehenge School we believe that there is no limit to any student's potential. We aspire to develop a positive learning community in which effort, participation and achievement are valued.

Striving for excellence, we aim to create an outstanding school where students are happy, healthy and given opportunities to exceed their expectations. Enriched by history and culture, Stonehenge is a school for the future.

VISION, MISSION, ETHOS AND VALUES

Our pupils are
empowered to 'think
big'

Potential is unlocked
with diverse and
challenging pathways

Creating passion for
lifelong learning and
global citizenship



The Stonehenge School Mission

Our mission at The Stonehenge School is to provide the environment, tools and support to empower pupils to think big, regardless of self-perceptions and remove any barriers to achievement. Pupils are provided with diverse opportunities to achieve a good depth and breadth of knowledge and skills. We create good citizens who thrive and flourish in the 21st Century, ready to contribute to the global society.

As your child starts a new school there will be lots of information being given out and we hope that this handbook will help you and your child find your way through all of the new information.

If you have any questions that are not answered please email the school at office@stonehenge.wilts.sch.uk

Transport to School

Bus

Transport arrangements by bus are made by Wiltshire Council. For children under fifteen years old, free transport is provided if the home address is at least three miles from the closest school. Applications must be made using the Under-16 Transport application form available from www.wiltshire.gov.uk.

A bus pass entitles a student to travel between school and home at the following times:

- before 10 a.m. to school
- between 2.30 p.m. and 5.30 p.m. from school

These times are printed on the back of the bus pass. If the bus is late or does not turn up—instructions as to what to do are printed on the reverse of the bus pass.

If the pass is lost or mislaid— the student can obtain a temporary bus pass, lasting two weeks only, from the School Office. Encourage them to come down in plenty of time so a temporary pass can be issued from the office. It costs £15 to have the pass replaced— please encourage your child to take good care of it. Payment for a lost pass is made directly to Wiltshire Council. The bus and taxi drivers can refuse to allow access to their vehicle if the pupil does not have a valid pass.

If a student misbehaves on the school bus the ticket or travel pass may be withdrawn. It will then be the responsibility of the parent to make alternate arrangements for their child to travel to and from school.

Car

Please be mindful that the roads leading to The Stonehenge School are extremely congested in the mornings/afternoons. There are no facilities to park or turn vehicles at the entrance of the school. Please support us in keeping your children safe by using drop off points such as supermarket car parks that are close by, in order to minimise the risk for children walking to school.

The School Day

| TIME | |
|-------------|--------------|
| 8:30-8:50 | REGISTRATION |
| 8:50-9:50 | 1 |
| 9:50-10:55 | 2 |
| 10:55-11:20 | BREAK |
| 11:20-12:20 | 3 |
| 12:20-13:25 | 4 |
| 13:25-14:00 | LUNCH |
| 14:00-15:00 | 5 |

The vehicular access gates on Antrobus Road close at 8.00am and all other pedestrian gates at 8.30am.

Pupils arriving after 8.30am should access the site via main Reception in Upper School building where they will need to sign in and give a reason for their late arrival.

All school gates are unlocked before home time of 3.00pm.

Pupils should not be on site before 7.45am and are encouraged to leave site promptly at the end of the school day.

Food Provision

The Dining Hall, is always a busy place where students have a large selection of food available to them.

Hot Food is available at Breakfast time – 8:00 to 8:20am—in the Middle School Dining Hall.

Break times and lunch times have a variety of items available to purchase and on a daily basis the following are available: -

- Hot grab-and-go snacks
- Freshly made sandwiches & baguettes with a variety of fillings
- Cold Chicken & Tuna pasta pots
- Fresh Fruit
- Yoghurt
- Bottled water (still or sparkling), milk shakes, selection of fruit juices

We have a two-week cycle of lunch menus that cover all preferences see the links on our website to look at the choices available.

FSM Students entitled to free meals can have food up to a value of £2.60. This amount will be added to their account daily. If you think you may be eligible for Free School Meals you can find an application form on our website. Alternatively apply on line via <https://parentportal.gov.uk/web/portal/pages/parents/free-school-meals>

We now operate a cashless catering system and can no longer accept cash as payment for food or drinks. Please top up your child's account via ParentPay. Please note that you can check what your child is buying by logging in to our ParentPay system.

Allergens

The Government has introduced new legislation, referred to as 'Natasha's Law' which requires all pre-packed for direct sale food, to have ingredient and allergen information provided on the label from 1st October 2021.

This law requires us to provide a full list of ingredients, in weight order, with the 14 declarable allergens emphasised on the product label. These products will include pre-packed food such as sandwiches and dessert pots.

Allergen Statement

All our food is prepared in a kitchen where gluten and other allergens are present and our menu descriptions do not include all ingredients.

If your child has a food allergy, you must notify the school via email. We will then contact you to discuss the allergy.

Money and Parent Pay

We are a completely cashless school; therefore, students should not bring money to school. Students should not bring money to school in order to buy items from other students.

All parents should ensure that they have set up their ParentPay account and topped it up before school starts in September.

How do I get started?

We will send you an activation letter containing your activation username and password to enable you to setup your ParentPay account. These will be sent to you separately in the next few weeks. Please keep a look out and log into ParentPay as soon as you can to add funds to your child's school meals account.



During the activation process you will be guided through changing your username and password to something more memorable; if you have more than one child at a ParentPay school/s you can also add children to a single account providing one login for all children at ParentPay schools.

 www.parentpay.com

Items on Parent Pay

Lockers: Please see the separate Locker application form included in your Welcome Pack Payment MUST be made on ParentPay.

Maths Shop: You will require specialist equipment for some lessons, such as a calculator for Mathematics. Scientific calculator - £10.50- this can be paid on ParentPay.

Music Tuition: please see the separate Music information and contract sheets found in your Welcome Pack.

School Fund & 100 Club



We ask you to support us by making a voluntary contribution to the School Fund.

£5 per month or alternatively £36—£60 for the year per family, collected from the youngest child. You may also make additional contributions at this, or at any time.

You can also join our fundraising 100 Club— this costs £12.00 per ticket per annum. 50% of the income from this goes to our School Fund and 50% is paid out monthly in a 1st, 2nd and 3rd place prize draw. As the prize money depends on the number of entries, the prize fund does vary, the more numbers you buy the greater your chance of a **great cash prize!**

Please help us to support our students in this way

School Uniform [The-Stonehenge-School-Uniform-Policy-2025.pdf](#)

"Pupils like coming to school. They wear their uniform with pride." OFSTED 2022

This is a brief summary of the school's expectations:

Skirts: Black knee length narrow pleated skirt, known as the Davenport style. No other skirt styles are acceptable. Skirts must be knee length. Rolled up skirts are not allowed and pupils will be asked to correct their uniform.

Trousers: Formal styles trousers which must be plain black and straight from the knee downwards, not tight around the calf or ankle. Skinny trousers are NOT permitted regardless of gender. Casual trousers with decorative zips, denim, canvas styles or cords are not permitted. Tailored black shorts may be worn.

Plain white collared shirts/blouses with buttons; may be either long or short sleeved and must be long enough to be tucked into trousers or skirts. The shirt/blouse must have a top button that is done up. Sleeves should not be rolled up. Only white undergarments should be worn under school shirts. Polo shirts are not allowed.

Blazers: The Stonehenge School blazer is a branded item. It must be worn correctly without the sleeves rolled up. In warm weather, teachers can give permission for blazers to be removed.

Ties: The Stonehenge School tie is a branded item. Ties must be properly fastened so that they cover the top button on the shirt with at least seven stripes visible below the knot.

Socks/Tights: Black coloured ankle socks or black tights only. **Knee high socks are not permitted.**

Shoes Plain black formal shoes only. They must be flat. Casual shoes, canvas daps, trainers and boots are **not acceptable.**



Outdoor Clothing: Coats should allow for pupils to be visible when walking or cycling to and from school, particularly when it is dark. A Coat should be suitable for poor weather conditions e.g. rain, snow, cold temperatures. Hoodies, caps and scarves are not allowed to be worn during school hours. Pupils will be asked to place these in their bags.

V-Neck jumper (Optional) In colder weather, pupils may wear a plain, black V-neck jumper in addition to their normal school uniform. Pupils will not be permitted to wear jumpers in Terms 5 and 6. Jumpers may be worn with a blazer, not instead of. Cardigans and sweatshirts, including the PE jumper are not permitted.

Jewellery: No facial piercings at all. The only jewellery which is permitted in school is a watch, one ring and one earring per ear, which should be a stud for safety reasons, and be in the lower lobe.

Make up: If worn, must be subtle and discreet (Key Stage 4 Pupils **ONLY**. Key Stage 3 Pupils are **NOT** permitted to wear makeup). False eyelashes are not permitted. Nails must be natural.

Nail varnish is not permitted, nor are any types of acrylic/shellac/gel nails or nail extensions. Pupils will be asked to remove heavy makeup and nail varnish at the start of the school day.

Hairstyles: Should be conventional. Extreme hairstyles are unacceptable e.g. skin heads, tramlines, patterns including extreme streaks, logos and brightly dyed or heavily bleached colours. The overriding principle is that all students must display a hairstyle which looks natural and smart. Exemptions on medical grounds to these restrictions will be permitted subject to parent/carers request and review of information provided.

Where to purchase uniform

Branded items- The Stonehenge School blazer and gold and black striped tie can be bought from:
- Kids Klobber 20 Endless Street, Salisbury, SP1 1DP

Non-branded items of school uniform: Can be purchased from any of the major high street shops.

PE Kit

[The-Stonehenge-School-Uniform-Policy-2025.pdf](#)

The compulsory kit is:

Performance PE Top branded with The Stonehenge School logo- this can be purchased from Stitch-A-Logo. The initials of the pupil can be added at a small extra cost plus

1 plain black item from the selection of shorts, skort or leggings, Sports branded items e.g. Nike, Adidas etc. are NOT permitted.

Pair of plain black socks

Sports Trainers (Football/Rugby boots for extracurricular activities)

Pupils are not required to wear different kit for different sports. Where a pupil represents the school at an external fixture, the kit will be loaned to them. When a pupil competes in House challenges, bibs representing their House will be provided.

Where to buy PE Kit

Branded items: Items with The Stonehenge Logo are available from Stitch-Logo. **Non-branded** items are available from high street shops, supermarkets, sports shops and on-line. When purchasing items please ensure that the item is suitable for the activity. Leggings should be of a heavy weight (denier), and are fully opaque and do not have mesh or see-through panels.

Stitch-A-Logo www.stitch-a-logo.co.uk Tel: 01264 351515 or visit 12 Glenmore Business Park, Colebrook Way, Andover, Hampshire, SP10 3GQ

The school has an online second-hand uniform shop called Uniformd. Uniform and sports kit are sold with all funds raised going straight back into the school. The online facility can be found at this link

www.uniformd.co.uk/stonehengeschool



Lost Property

Personal belongings should be clearly named. Lost property is sent to Reception for collection.

Unfortunately, we cannot hold on to every item that is handed in, so we take unclaimed items to the recycling centre at the end of each term. If your child has lost an item, please ensure they check with Reception to see if we have it.

Extra- Curricular Opportunities

We offer a number of extra-curricular opportunities for students to take part in.

After school activities

Broadly speaking, they fit into 3 categories: sport, academic and global citizenship. We have a booking system for most activities and all options are limited, so book early to avoid disappointment. Some activities are on an 'invitation only' basis. You will be informed of this separately. Most activities are run by The Stonehenge School staff. The activities on offer will be updated three times per academic year.

The Duke of Edinburgh award

Running alongside this we are pleased to be able to offer The Duke of Edinburgh award at both Bronze and Silver level. The DofE is designed to challenge young people between the ages of 14-24 to attain standards of achievement and endeavour in a wide variety of active interests – to serve their communities, experience adventure and to develop and learn outside the classroom. We currently offer the Bronze award to Year 9 students and the Silver award to Year 10 students.

Trips and visits

We offer a number of exciting day trips, UK residential and international trips. Day trips can include Geography field trips, theatre trips and our 'House Day Out' at the end of the summer term. We offer a trip to Pencilia annually, and currently offer international trips to Spain, France, Poland and Italy

These opportunities are exciting and therefore often oversubscribed. For the most popular trips, we offer a process of 'register your interest' first. Once registered, we then choose names at random to ensure equity for all. There is some financial support available for those entitled to Free School



Meals. It is imperative for the safety and enjoyment of all students that we take current behaviour records into account. If we feel that a student's current behaviour may jeopardise the safety and enjoyment of others, they will not be offered a place on a trip.

Pupil Code of Conduct

At the Stonehenge school we want to provide our students with a learning environment where they can thrive and succeed. The student code of conduct reflects not only this intention, but also reflects our school's vision, mission ethos and values.

| | EXPECTATION | REASONS BECAUSE |
|----------|---|---|
| L | LISTEN *DO NOT SHOUT OUT *NO OFF TASK CHAT *FOLLOW INSTRUCTIONS | Our ambition at Stonehenge is to provide and environment where students can " <i>Think Big</i> " In order for you and your classmates to get the most out of your lessons, you need to LISTEN . It is important to LISTEN for you to fulfil your potential. |
| E | EFFORT / EQUIPMENT *PEN, PENCIL, CALCULATOR, READING BOOK, RULER, *EFFORT IN CLASS *EFFORT IN HOMEWORK | At Stonehenge we want to " <i>remove any barriers to achievement</i> " Not having the correct EQUIPMENT will hinder your learning. The Stonehenge school has a commitment to " <i>actively encourage the aspirations of pupils</i> " We want you to do well and put in the EFFORT in order to succeed |
| A | ATTENDANCE *PUNCTUAL *NO TRUANTING *AIM FOR AT LEAST 95% ATTENDANCE | The Stonehenge school wants to " <i>give opportunities to all pupils to thrive and flourish.</i> " In order for you to make the most of the opportunities provided, you need to ATTEND . |
| R | RESPECT *TAKE PRIDE IN YOUR UNIFORM *USE RESPECTFUL LANGUAGE *RESPECT CLASSMATES & STAFF | We want to " <i>create good citizens</i> " who are " ready to contribute to the global society. " We also want students and staff to feel part of our Stonehenge community so that they look forward to spending time at the Stonehenge school. In order for this to happen we need to show RESPECT |
| N | NO BANNED ITEMS *CHEWING GUM/ AEROSOLS *MOBILE PHONES *TOBACCO/VAPES/ALCOHOL /LLEGAL AND/OR DANGEROUS ITEMS | " <i>Traditional values are evident in all aspects of school life. "Students at Stonehenge have a fundamental right to feel safe and secure. The items on the banned list undermine our traditional values and/or our students' safety in school.</i> " THEREFORE, NO BANNED ITEMS |

Rewards

Our rewards are two-fold and include both recognition and physical rewards. Students primarily earn recognition and rewards by accumulating House points on Class Charts. These points are given for a number of reasons and are split into two separate categories: aspiration and citizenship. Students are then able to spend these points in our Class Charts shop, where we have items of stationery, lunch passes and sports equipment.

Running alongside our House points rewards, students also have the opportunity to be recognised and rewarded in the following ways:

- House rewards for key events, such as the attendance world cup and regular House challenges
- Phone calls home from teachers
- Postcards home from teachers
- Celebration assemblies with progress leaders and senior leaders
- Special Headteacher's rewards

| Category | Examples (not an exhaustive list) | Consequences | Possible Further Actions |
|---|---|--|--|
| Level 1 | Good effort in class and homework, good contribution in lesson, good DIRT work, tried a new skill, taking part in a House activity, being a role model and being helpful to others. | +1 Student informed by teacher. | N/A |
| Level 2 | Excellent effort in class and homework, reading out loud, 20+ points on Bedrock, earning a subject award. | +2 Student informed by teacher. | N/A |
| Level 3 | Consistently excellent effort, improved attendance, full week of Tassomai goals, entered an external competition, winner of a House activity, regularly contributes to parliament, picks up litter. | +3 Student informed by teacher. | Winners of House activities and competitions are often recognised in the school newsletter and on our social media Phone calls or postcards home. |
| Level 5 | Outstanding effort in class and homework, subject award, headteacher award, winning an external competition, successfully carrying out ambassador or prefect duties, regularly attending after school activities and caring for the school environment. | +5 Student informed by teacher. Parent may also be informed, separately. | A subject award is often accompanied by a certificate and recognition by peers. Headteacher's award is often accompanied by a special meeting with her. Recognition in celebration assemblies. |
| All actions to be recorded on Class Charts | | | |

Sanctions

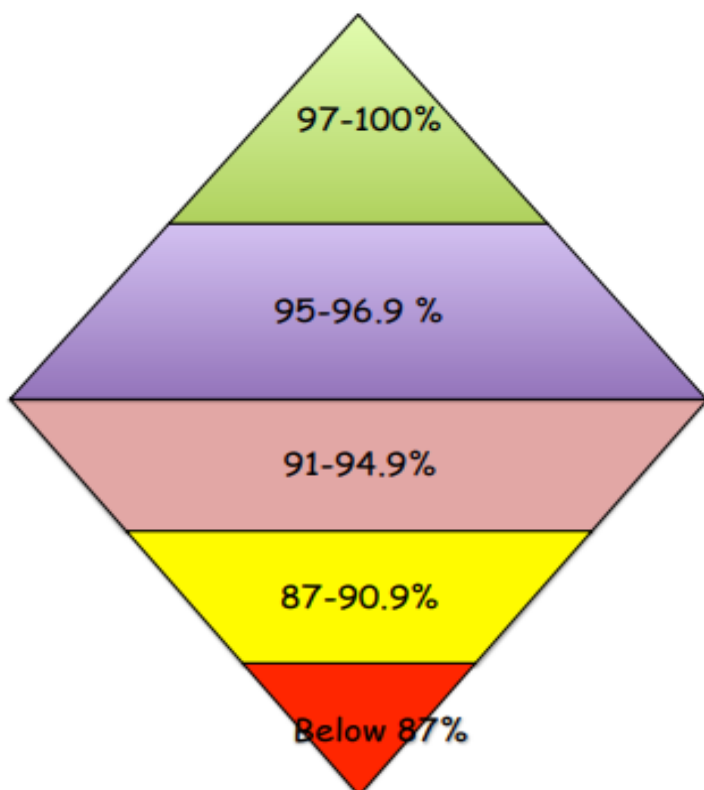
Sanctions are graduated to allow students the opportunity to reflect on and remedy and poor choices they make. This system is most effective when parents work together with the school.

| Category | Examples (not an exhaustive list) | Consequences | Possible Further Actions | As a parent I could support my child |
|--|--|---|---|---|
| Level 1 | Chewing Gum, minor uniform breaches (jewellery hoodies etc.) Use of mobile phone Off task chat, shouting out, distracting others, lateness | Confiscation Confiscation (parental collection) First Warning | Conversation with student about expected behaviours. Student moved seats in classroom Contact home | Ensure my child has the correct uniform/equipment Remind my child of mobile phone policy and do not contact them on phone during school hours. Remind my child of Stonehenge School expectations and code of conduct. |
| Level 2 | Continued off task behavior and/or behaviour that has been addressed by a prior warning, | Final Warning | Break/Lunch detention Contact home Report Card | Talk through the actions that lead to the sanction Check report Card (if issued). |
| Level 3 | Persistently disruptive behaviour despite warnings | Removed to Departmental Zone | Departmental Detention Head of Department to contact home Report Card | Remind my child of detention Check report Card Check and inform school regarding any underlying issues |
| Level 4 | Not arriving to Departmental Zone Non-attendance of Friday SLT Detention Serious/Repeated breaches of uniform rules Truancy Severe Defiance/Extreme rudeness to members of staff Being sent out of more than 1 lesson in the day Possession of low risk banned items | On call to collect and place in reset room | SMT Detention Progress Leader to contact home Report Card | Support uniform expectations by not permitting piercings/hair dyes and cuts/ fashion and beauty accessories that contravene our expectations Remind my child of detention Check report card Reinforce expectations with sanctions at home Liaise with Progress Leader about steps going forward |
| Level 5 | Students whose behaviour has not improved through the graduated approach or whose individual actions warrant a time out period to reflect on behaviours. | Reset Period at Redworth Centre | Meeting with parents and completion of behaviour support plan. Member of SLT to contact home | Attend meetings to discuss Redworth intervention Check weekly updates sent from Redworth regarding progress made towards targets. Support reintegration into mainstream by checking Classcharts |
| Level 6 | Violence, Criminal Actions, Abusive and or threatening behaviour Possession of high risk banned items. | Suspension or Permanent Exclusion | It is the Headteacher's decision to exclude. Progress Leader or Member of SLT to contact home. Formal reintegration meeting and reset period at Redworth centre. Referral to Alternative Provision | Ensure child is at home during school hours Ensure child completes work whilst suspended Attend reintegration meeting Support alternative provision if provided. |
| All actions and consequence to be recorded on Class Charts | | | | |

Attendance

Good attendance is important for a variety of reasons; for mental wellbeing, safeguarding and not least, in order to ensure academic achievement. There is overwhelming evidence that academic success is linked to good attendance. The Stonehenge school promotes outstanding attendance, in order for or students to thrive and have access to the full range of opportunities at Stonehenge.

Attendance for Excellence



| | |
|--|----------------------------------|
| | Best Chance of Academic Success |
| | Some Risk of Underachievement |
| | Risk of Underachievement |
| | Serious Risk of Underachievement |
| | Extreme Risk of Underachievement |

Reporting an absence

Parents/Carers can report a child's absences in one of the following ways:

- By logging absence on ClassCharts
- By calling the Absence Line on 01980 676650 (available 24hrs a day)
- By email absence@stonehenge.wilts.sch.uk

We ask Parents/Carers to contact the school as early as possible on every day of absence and leave a message.

Punctuality

Registration starts at 8.30. Therefore, students should be on the school site no later than 8.25 in order to make their way to tutor.

It is the parent's responsibility to ensure prompt arrival. Late arrival may lead to unauthorised absence marks which in turn can lead to sanctions.

Medical Appointments

Where possible appointments should be made outside the school day. Where this is not possible, please inform the office providing relevant documentation.

Full days will only be authorised if the appointment requires long distance travel. Please write your child a note so that he/she can show it to the Office staff. Students will **NOT** be let out of school without a parental note, phone call in advance or a parent to accompany them.

Holiday during Term time

We know that there are sometimes exceptional circumstances that make it unavoidable to time off during term time. However, it can be extremely damaging to students' progress. The law says that the Headteacher has the discretion to grant leave for this purpose if they judge the need to be exceptional.

Full guidance relating to Authorised Absences from school can be found here:

[Attendance | Stonehenge School](#)

IT IS NOT A RIGHT OR ENTITLEMENT FOR FAMILIES.

The things we take into account are: -

- An application in writing well in advance clearly stating the special reason for the request— a form is available from the school office or our website for this purpose
- The attendance record of the student, which should exceed 95%
- The progress of the student shown on recent reports
- How near to GCSE courses and exams the student is (i.e. Years 10 & 11).

Examples of circumstances NOT considered as Exceptional

- **Holidays** taken in term time, or any event that can be scheduled outside of term time
- **Absences to visit family members** if they could be scheduled for holiday periods or outside school hours.
- **Holidays abroad for the purpose of visiting a sick relative or attending a wedding**, excepting where that person is seriously ill. Medical evidence may be requested.
- **Absence will not be authorised for reasons such as:** To care for other family members; Birthdays; No school uniform/shoes; Bullying; Friendship problems; Family Anniversaries; Death of a pet; Travel problems; School refusal

Only one period of leave is permitted by law—up to a maximum of 10 sessions in any school year.



What happens if my child's attendance is poor?

In the first instance your child's tutor will have a conversation with your son/daughter.

If his/her attendance continues to deteriorate following that conversation, you will be invited into school for a School Attendance meeting (SAM). This will give you the opportunity to raise any issues in school that may be a barrier to good attendance. It also gives school the opportunity to address these issues. A SAM meeting will always have a follow up review meeting to see if the issues are now resolved.

If following on from these two meetings, attendance remains poor, the matter is referred on to the educational welfare service.

A student with below 90% attendance is considered to be persistently absent.

Please be aware that unauthorised time off school can lead to penalty notices.

Student Sickness at School

Please be aware that there is **no** school nurse on the premises and the office staff that see students have only basic first aid training.

When students become ill suddenly, or as the day goes on, and they need to go home, the school staff will phone you. We do not allow the students to contact you directly as this may result in us being unaware that your child is ill.

The office staff are only expected to administer basic first aid to your child when they become ill or injured during the school day. The staff will not administer any treatment to an existing injury caused outside of school hours. When your child has an on-going condition requiring medical

supplies i.e. plasters, supports or bandages it is the parents' responsibility to provide the child with an adequate supply of these for use during the school day. The office staff will not treat sunburn.

Please ensure that we have up-to-date phone numbers for you and your family so that we can contact you quickly and easily should the need arise.

Employment of School Children

Children under the age of 13 must not be employed.

An employer **MUST** make an application for a permit to employ a child. It is the employer's responsibility to make this application. The application includes a declaration from a parent/guardian and the child's school. Forms are available from the school if unavailable from the employer. You can also find them on the Wiltshire County Council Website:

[Child employment and performance - Wiltshire Council](#)

The restrictions apply to all students until they reach the school leaving date in June of Year 11.

For details of these restrictions you may contact the school's designated Education Welfare Officer 01225 718230 or the Juvenile Employment Officer on - 01722 438123

If a child's attendance begins to decline, the school will contact the employer to withdraw their support of employment

Welfare

All schools have to deal with bullying. Do not believe a school which tells you otherwise. Here at Stonehenge it is not a large problem but we take it very seriously. I hope you will judge us by how we deal with it.

How you can help

The most important thing you can do to help us is to **let us know** about bullying as soon as it happens. The sooner we are aware of it, the easier it is to deal with. Your child's tutor should be the person to talk to first.

We always act on any report of bullying, at school or between school and home. We take it seriously and investigate it. Once the facts are clear, we take appropriate action, support the victim and require the bully to take responsibility for putting things right. As long as a bully is committed to reforming, the school does whatever it can to help him or her to keep that commitment. Progress is monitored and we ask parents and victims to keep us informed of any further concerns. The School's Anti-bullying and Harassment Policy can be found under the policies section on our website.

Cyber Bullying

Bullying can take many forms. As a school, we are committed to the safe use of technology and part of the ICT and PSHE programme is allocated to help the children know how to use technology safely and responsibly and keep themselves safe online.

Students are **not** allowed to have mobile phones switched on in lessons. They do not have access to social networking sites such as Facebook.

We strongly recommend that all computer access is monitored at home and advise parents and students to consult these websites for support -

CEOP (<http://www.thinkuknow.co.uk/>)

NSPCC (<http://www.nspcc.org.uk>)



Cyber bullying is hurtful and criminal. If students are experiencing difficulties, we recommend that parents keep a very close eye on all social media and texts and remove/block these where there are concerns. This is not the role of the school to police these issues. Serious issues of cyber bullying should be passed to the Police. Call the 101 helpline for advice.

School Nurse

The School Nurse (who is based with Community Child Health) makes a weekly visit to our school offering a drop in session for students with any health issues.

There will be a Year 7 assembly where this service will be explained to students.

Wiltshire Children and young people's mental health service

Wiltshire Children and Young People Wellbeing Service is commissioned by Wiltshire Council to provide information, advice and wellbeing support for children aged 5-18 who live in Wiltshire or are registered with a Wiltshire GP.

Children and young people wanting support with mental health issues can call 0300 247 0090 (and select option 4). This is available for families and children and young people to call for mental health support including advice and information, arranging therapeutic activities and therapy/counselling.

The service provides early mental health and wellbeing support including advice and information, arranging therapeutic activities and therapy/counselling. The service is designed to help children and young people avoid reaching crisis point.

Safeguarding

Children and Young people have a fundamental right to be protected from harm. Families have a right to expect schools to provide a safe and secure environment. All schools have a legal duty to work with other agencies, for example social services and the police, to safeguard children's welfare.

We will follow the child protection procedures set out by the Wiltshire Local Safeguarding Vulnerable People's Partnership and available at www.wiltshirescb.org.uk and take account of guidance issued by the Department for Education.

Our Children Protection Policy can be found here:

Model school Safeguarding and Child Protection Policy website) (stonehenge.wilts.sch.uk)

E-Safety and Internet Use policy

1. All students have access to the Internet through classroom workstations and have sole responsibility for the security of their own passwords.
2. All students have further privileges to Internet and possibly E-mail facilities at lunch times or after school on the condition that their parents/guardians have signed the form ICT 1 on Responsible Internet Use.
3. Students must be supervised at all times when accessing the Internet. The school uses software to safely monitor internet access at all times.

Unacceptable uses of the Internet are regarded as:

- Students posting personal information about themselves or other people, especially contact information such as addresses or telephone numbers.
- Students attempting to log-on to the School's network or the Internet via an unauthorised account. (Students may only use their own accounts)
- Students attempting to download any programs or materials from the Internet without prior permission from the School's IT and Computing Subject leader, Network Manager or their class teacher
- Students using language judged by the School's IT and Computing Subject leader or Network Manager to be damaging, disruptive, obscene, prejudicial, discriminatory, harassing, distressing, annoying or injurious in any way.
- Students breaching any area of copyright including music.
- Students accessing, or attempting to access any inappropriate websites relating to criminal activity, pornography, indecent images or other unsuitable or unseemly material, to include any website associated with extremist or terrorist organisations.
- Students attempting to access websites associated with the radicalisation of young people.
- Students attempting to access websites which undermine Fundamental British Values including democracy, the rule of law, individual liberty and mutual respect and tolerance of others with different faiths and beliefs.
- Students misusing the ICT network for non-educational activities, such as on line interactive games or internet shopping.
- Students accessing social networking sites that are not approved by the school. This includes Facebook.

E-Safety at home

We recommend following these e-safety steps below:

- Time limits on social media i.e. having a curfew for social media and online activity
- Respecting the relevant age limits on social media platforms (many start at age 12 and 13 and are therefore not recommended for Years 7 and 8)
- Checking what they are posting on social media accounts, and whether they have multiple accounts for any of these
- Checking your child's phone, including awareness of any groups they are in on platforms such as WhatsApp and Snapchat
- Setting up parent controls on your child's phone

Ensuring children only access and have access to age-appropriate films, videos

Further support for parents can be found on <https://nationalonlinesafety.com/guides>. This link explains age limits on usage of social media <https://www.internetmatters.org/resources/what-age-can-my-child-start-social-networking/>.

The following website also includes parenting tips that may be of use on how to support your child and provide clear boundaries <https://www.onyourmind.org.uk/parents-and-carers/>.

Banned items

We want your child to come to school safe in the knowledge that it is a safe environment for learning. As such, the following items are banned in school and bringing them on site will carry consequences in line with our behaviour policy:

- Knives or weapons, or any form of replicas
- Alcohol
- Illegal drugs or anything that cannot be sold to a person under 18 years of age.
- Stolen items
- Tobacco, cigarette papers and vapes, snuff or any other tobacco related product
- Fireworks
- Pornographic images or material.
- Material which could cause offence to anyone on the grounds of sexist, racist, Far Right or homophobic content
- Chewing gum
- Stimulant drinks containing caffeine (e.g. Monster, Relentless, Red Bull);
- Aerosol cans, particularly deodorants and spray perfumes. These trigger asthma attacks in confined spaces. Any student who needs to use a deodorant product should carry a ball or 'stick' variety.
- Any article a staff member reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the pupil).

Mobile Phones

Mobile Phones are expensive accessories which may become a target for thieves.

The school does not accept any responsibility for mobile telephones, iPhones, iPods or any headphones. If students choose to bring these into school parents must ensure they have adequate insurance in place. It is a disciplinary offence to use any of these items in a lesson. When students carry mobile phones switched on in school, they distract the owner and others from their learning.

During the school day, from 8.30am until 3pm, mobile phones may not be used at all and must be switched off. Students are expected to keep their phone out of sight during these hours and not to make them visible at any time.

Should you need to urgently contact your child—emergency contact may be made via Reception—our staff will send a message swiftly to the student concerned. However, if a student needs to make an urgent phone call they should see a member of staff and this can be arranged.

Under no circumstances may mobile telephones ever be used to take photographs, videos, or other

media capture of staff or other students. Examples of irresponsible phone use include the following:

- a) Cyber bullying, sexting, inappropriate use of social media / chat rooms – even if the content is posted outside of school, because the problems caused by these actions frequently affect the school culture and orderly running of the school
- b) Students phoning parents during the day to report feeling unwell, or to report bullying or other problems, without speaking to a member of staff. This is exacerbated by parents who then come directly into school and expect staff to be available to deal with the matter immediately.

Breaches of the expectations above will result in the confiscation of the phone. Other than in exceptional circumstances the phone will be retained safely until a parent is able to collect it.

Searching and Confiscation

Searching can play a critical role in ensuring that schools are safe environments for all pupils and staff. It is a vital measure to safeguard and promote staff and pupil welfare, and to maintain high standards of behaviour through which pupils can learn and thrive.

Headteachers and staff they authorise have a statutory power to search a pupil or their possessions where they have reasonable grounds to suspect that the pupil may have a prohibited item.

Parental consent is not required before undertaking a search. Other than in exceptional circumstances (for example, there is potentially an immediate risk of serious harm or of some other criminal activity) a search will only be undertaken by a staff member of the same sex as the student. In all cases, another member of staff must also be present.

Any **prohibited** items found in pupils' possession will be confiscated. **These items will not be returned to pupils.**

We will also confiscate any item which is harmful or detrimental to school discipline. These items will be returned to pupils after discussion with senior leaders and parents, if appropriate.

The designated safeguarding lead will be notified of all searches and will take action in line with keeping children safe in education if there is evidence of risk of harm

Searching of pupils is conducted in line with the DfE's latest guidance on searching, screening and confiscation:

[Searching, Screening and Confiscation \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/621212/Searching_screening_and_confiscation_guidance.pdf)

Medication in School

Parents should inform their child's tutor/Progress Leader of any medical problems which might affect their attendance or schoolwork. **Students should not carry any medication around school with them** (the only exception to this is emergency inhalers, diabetes medication and Epi-Pens).

Where a Doctor prescribes medicine to be taken 3 times a day– you can give a dose before school,

after school and at bedtime. It is often not necessary to have a dose during the school day.

However, if your Doctor or the Hospital state it is necessary for students to take medication during the school day, the medication should be taken to reception where a form must be completed by a parent to give permission for staff to administer it. Staff are unable to administer any other form of medication other than that stated above.

Curriculum at Stonehenge

Curriculum Intent

The Stonehenge School knows a planned curriculum is the foundation for excellent learning within our unique context. Subject Leaders are experts in their field and are trusted to construct an engaging curriculum which builds on prior knowledge and feeds into our school ethos where:

Our pupils are empowered to 'think big'

- Potential is unlocked with diverse and challenging pathways
- We create a passion for lifelong learning and global citizenship
- Being an 11 to 16 school there is also a sharp focus on preparing students for the variety of options for students' next steps in education.

Development of language and building knowledge are integral to our curriculum. Subject Leaders carefully construct a curriculum that promotes a deep understanding of a wide range of topics. Across both key stage's teachers plan and deliver lessons that empower students to 'Think Big' and provide them with diverse opportunities to achieve and retain a good breadth and depth of knowledge and skills. These lessons contribute towards a robust whole school curriculum that intends to create good citizens who can thrive and flourish in the 21st Century, ready to contribute to the global society.

Curriculum Design

At KS3 and KS4 core subjects (English, Maths and Science) are set by ability. All other subjects are mixed ability.

All lessons are 60mins in length and there are 25 lessons per week. We operate a 2-week timetable.

Group sizes are between an average of 25-28 pupils.

SMSC (Spiritual, Moral, Social and Cultural) and FBV (Fundamental British Values) are embedded into the curriculum and delivered through all subjects. This includes in Culture and Issues studied from Year 7-11.

Elements of PSHE (Personal, Social and Health Education) are delivered through the wider curriculum for all years. Beyond this, it is delivered through discrete lessons in Years 7-11, where statutory content, RSHE, careers and well-being are covered.

Year 9- The Gateway Year.

In Year 8, pupils choose 3 subjects to study in depth in Year 9 in addition to the core Maths, English, Science, PE, Culture and Issues and PSHE. Students study the Key Stage 3 curriculum during Year 9 and subject leaders use assessment and professional judgement to decide at what point during Year 9 students are ready to progress onto content which will enable the transition to KS4 to be smoother. This can be at different times in different subjects, allowing us to ensure a broad curriculum.

KS4

The study of GCSE starts in Years 10 in earnest. Pupils continue to have equal access to all subjects; they are not placed in any sort of pathway. The options are designed to unlock potential with diverse opportunities and to stretch and challenge pupils in order to create a passion for lifelong learning and to meet the demands of the local and global labour market.

Pupils are offered a mixture of practical and academic subjects from all areas of the curriculum. This model also maintains the widest possible choice for progression routes Post 16 as every pupil will have a greater range of subjects on which to choose future opportunities for education and training.

Reading at Stonehenge

Reading is really important to every child's success at school. We want all students to have a wide vocabulary, and to be able to speak and write confidently and fluently. These are, after all, skills they will need long after they have left us. Reading is key to this, and there are several things that students can engage with outside school to develop their own reading skills.



We hope that all students leave school with a love of books and reading for pleasure. Students are expected to have a reading book with them (whether it's their own or one from the Library) at all times. These will at times be used on their dedicated library lessons and during tutor time. The library, based in the Middle School building, is a newly renovated facility for all the students and staff to enjoy. It is a place of study and research, of leisure reading and relaxation. It is always busy, whether during lesson times or at lunch, with accommodation for up to 50 students.

The library has a stock of over 7,000 items, including fiction and non-fiction books, most of which is available for loan. There are networked computers for staff and students' use. The computerised library catalogue can be accessed from these machines, and from home. There are reference books available for students' research purposes, and access to digital research resources. On entry into the school, Year 7 students are given an induction to the library because we believe that the learning of library and research skills gives students more confidence in their use of resources for researching essays, projects, and coursework.

Reading Tests

We monitor all students' reading levels from Year 7 to Year 10, using the Literacy Assessment Online tool. Reading ages are then regularly shared with parents. If we need to, we may introduce some intervention measures, such as extra phonics help, small-group reading, or use of the Reading Plus fluency and vocabulary programme.

Events & Activities

Throughout the year there are many events running in the library to engage our students with reading and wider culture such as World Book Day, Carnegie Award Student Shadowing and Remembrance Day. We also regularly organize Scholastic Book Clubs, giving families a chance to buy books at reduced prices while earning free books for the library.

Homework at Stonehenge

There are a range of tasks that will be completed for homework.

1. Purpose & Aims

- **Consolidate Learning:** Homework reinforces classroom lessons through independent review and targeted retrieval practice, enabling students to recognise both their strengths and areas for improvement.

- **Embed Key Knowledge and Support Milestone**

Preparation: For KS4, homework tasks are designed to consolidate knowledge, build exam confidence, provide opportunities to practise, and prepare pupils for both milestone assessments and public exams. For KS3, tasks focus on reinforcing key concepts and supporting long-term retention, often using knowledge organisers, and support preparation for milestone assessments.

- **Fostering Independence:** Homework is designed to promote self-regulation, effective time management, and problem-solving skills, reflecting our ethos of empowering learners.

2. Guiding Principles

- **Purpose-Driven Tasks:** Homework is set in order to reinforce curriculum objectives. It is never assigned for its own sake but to serve clear educational purposes.



Knowledge Organisers




Departments have been working at creating Knowledge Organisers. A knowledge organiser is an A4 sheet containing key pieces of knowledge for a topic. They can be used for retrieval practice and activating prior learning by helping students recall key pieces of information. At the time of writing (June 2024) we have created them for years 7 to 10. We will be collating the Knowledge Organisers into booklets and using them increasingly as part of homework.

| Year 7 and 8 (approx 30 minutes) | |
|---|--|
| English | 1 per week At least 4 must be Carousel Learning per half term. |
| Maths | 1 per week Homework set on Dr Frost |
| Science | 1 per week Homework set on Tassomai |
| History Geography MFL (French, German, Spanish) | 1 Per fortnight At least 2 must be Carousel Learning per half term. |
| Computer Science Design Technology Drama Music | 2 per half term At least 1 must be Carousel Learning |

| | |
|--|--|
| Art Culture and Issues | |
| Year 9, 10 and 11 (approx 30-45 minutes) | |
| English Options | 1 per week At least 3 must be Carousel Learning per half term. |
| Maths | 1 per week Homework set on Dr Frost |
| Science | 1 per week Homework set on Tassomai |

All homework is set by class teacher on Class Charts. This allows you as parents to track what homework your child has completed and what is left for them to complete.

E- Learning Opportunities

| Name | What is it and what is it used for? |
|---|--|
|  | Microsoft 365 (formerly Office 365) is our email and office suite. Online versions of Microsoft office are accessed through any web browser at school or at home. Login is school email (username@stonehenge.wilts.sch.uk) and network password. |
|  | ClassCharts. All homework is set through ClassCharts. Teacher/parent communication, announcements, detentions and behaviour records are also done in ClassCharts. Codes to login are given out when pupils join. Any teacher can remind a pupil or reset their code. |
|  | Tassomai is an online question package where students answer multiple choice questions. Students will be set weekly goals of answering questions for homework. It is mainly used in Science but there are English, Maths and Computer Science questions. Students will be set up with accounts by their teachers. |

E- Learning Opportunities



GCSEPod

Platform for revision and homework. Can be accessed by app or by webpage. A 'pod' is an engaging video with an audio commentary. There are pods for almost every topic across all subjects. Students can download pods via Wi-Fi in order to save data. Teachers can set HW assignments which are watch some pods and then answer some questions. Login using Microsoft 365 credentials.



Carousel Learning

Carousel Learning is an online platform we use to help students remember key knowledge over time. It uses short, low-stakes quizzes based on previous learning to strengthen memory and boost confidence. It is a central part of our homework policy, providing regular, personalised practice that helps teachers identify gaps and tailor support.



Seneca

Online quiz platform. Covers a variety of subjects. The questions adapt depending on progress. Teachers can track student usage and progress. Good for revision and building knowledge. Subject teachers will set up pupils with accounts if they use it in their subject.



Dr Frost Maths

Dr Frost Maths is a free online platform that supports students with their maths learning. It offers thousands of practice questions, video tutorials, and instant feedback to help students improve their understanding and confidence. It is a central part of our homework policy, allowing students to complete tailored tasks set by their teacher and track their own progress over time.

Reporting Academic Progress

Principle of Assessment

The overarching principle is that the purpose of assessment should always be to support students learning and promote further progress. It should provide evidence that can be used to help modify what we teach and how we teach our lessons.

All assessment will:

- be aspirational and challenging while giving pupils a sense of achievement
- provide a precise and robust measure of pupil progress and attainment
- make it clear to pupils the knowledge, understanding and skills that they have mastered and the next steps they need to take in their learning
- give reliable information to parents about how their child is performing
- bridge the gap between KS3 and KS4 ensuring a consistency in what we assess.

Various forms of assessment including both formative (department based) and summative (regular whole school 'Milestone' assessments) will be utilised. It will be well planned, sequenced and followed up with robust and timely feedback which will be used to support and drive progress.

All academic reports will be released via the Pupil Progress App which will need to be downloaded. More information on how to do this will be released on ClassCharts. Throughout the academic year you will receive an array of information related to the progress your child is making. You will be notified when a new report is available to view on Pupil Progress. Below is the types of reports you can expect to receive:



| Year | Communication Points with Parents and Carers |
|------|---|
| 7 | <ul style="list-style-type: none">• 1x Settling in Review• 1x Learning Characteristics Report• 2x Milestone Reports |
| 8 | <ul style="list-style-type: none">• 1x Learning Characteristic Report• 2x Milestone Reports |
| 9 | <ul style="list-style-type: none">• 1x Learning Characteristic Report• 2x Milestone Reports |
| 10 | <ul style="list-style-type: none">• 1x Learning Characteristic Report• 2x Milestone Reports |
| 11 | <ul style="list-style-type: none">• 2x Milestone Reports (all subjects) |

Settling in Review: A single grade for each subject to indicate the attitude to learning a pupil is demonstrating. This will be shared at the Tutor consultation evening in Year 7.

Learning Characteristic Report: A report indicating students learning habits. They include; Attitude to Learning, Home Learning, Organisation and Resilience.

Milestone Report: Full academic report including results of most recent Milestone Assessments, teacher forecasts and learning characteristics.

Parents' Evenings

These are held during the year, giving parents the opportunity to discuss their child's progress with each of his or her tutor and subject teachers. We expect parents and students to attend these events and ask you to make it a priority.

In addition, parents are always welcome to make an appointment to see the tutor or Progress Leaders, in order to discuss their child's progress and welfare. Appointments can be made through Reception, telephone 01980 623407. **Please do not turn up unannounced expecting to see a tutor, any member of staff or members of the Senior Leadership Team straight away.**

Schoolcloud

We use Schoolcloud to book appointments for parents' evenings- you will receive detailed information about how to use Schoolcloud via Class Charts approximately 10 days before a parents' evening is due.

Years 7 and 8 have on-line meetings

Years 9, 10 and 11 have in-person meetings held at the school.

Home/School Communication

Parents and carers should use this list to find the correct contact details for the question they have. This will ensure the most efficient use of school resources and generate the most efficient response. Please be aware that we do ask that all communication meets our code of conduct policy.

Please start all emails with: 1. The child's first name and surname

2. The year and tutor group

| | Email addresses | Examples of query |
|---|---|---|
| I have a general enquiry (non-urgent issue, e.g. not relating to emergency or safeguarding/welfare) | Office email address: office@stonehenge.wilts.sch.uk Phone the school office on 01980 623407 | General enquiries Admissions enquiries Change of contact details – <u>we can only accept emails for change of details</u> Request for contact from specific staff member (in order of priority): *Form Tutor *Progress Leader *Subject teacher/Leader *Member of the Senior Team *Pastoral support for the attention of relevant Pastoral Manager |

| | Email addresses | Examples of query |
|---|---|---|
| I have an urgent issue, relating to a family emergency or a Safeguarding or Welfare issue | Phone the school office on 01980 623407 | Family emergency Safeguarding/Welfare issues |
| I need to report an absence | <ol style="list-style-type: none"> 1. Report the absence via Class charts 2. Report the absence via the absence line on 01980 676650 3. Report the absence via the absence@stonehenge.wilts.sch.uk <p>Please refer to our attendance section on our website for more information: https://www.stonehenge.wilts.sch.uk/attendance/</p> | Reporting a child's absence (on each day of the absence) Notification of medical appointments (in advance of the date/time) |
| I need to request a Leave of Absence | <p>All requests should be submitted via the Leave of Absence request form as early as possible in advance.</p> <p>Please refer to our attendance section on our website for more information: https://www.stonehenge.wilts.sch.uk/attendance/</p> | Leave of absence request for exceptional circumstances |
| Medical Concerns | Office Manager email address – office@stonehenge.wilts.sch.uk | Recent injuries Recent diagnosis Updates to on-going medical issues Information relating to medication taken in school time |
| SEN | Contact the SEN department at SEN@stonehenge.wilts.sch.uk | |
| I would like to speak to someone in the Safeguarding Team | Designated Safeguarding Team email address – safeguarding@stonehenge.wilts.sch.uk | Safeguarding concerns |
| I have a query regarding the curriculum | Please visit the relevant section for each subject on the curriculum tab on our website. | Each subject's information page contains: The subject's intent The 'I can' statements The Learning sequence Careers info relating to that subject |

| | Email addresses | Examples of query |
|---|--|---|
| I have a query about exams information: | Please visit the Exams section of our website: https://www.stonehenge.wilts.sch.uk/our-school/exam-information-results/ Exams officer email address – exams@stonehenge.wilts.sch.uk | Lost certificates Exam timetables Access arrangements Exceptional circumstances during exam period |
| I have a query about finance | Office Manager email address– office@stonehenge.wilts.sch.uk | Free School Meals applications ParentPay queries Financial hardship |
| I have a complaint that I would like to raise | Please refer to our Complaints Procedure which can be found here: Model complaints procedure | |

We use the Class Charts to keep parents informed of important dates, meetings, detentions, or emergency closures pertaining to your child. Emergencies and accidents happen at school from time to time— this is when we need to contact parents urgently. There are occasions when we need to call an ambulance and there is obviously an urgent need to tell parents that their child has been taken to hospital.

Therefore, it is *essential* that you keep us updated with your *current telephone numbers and place of work* (where you may be found)—also, if appropriate, the *phone numbers of friends/neighbours and e-mail address if available*.

All you need to do to get this information updated on our records is to let us know in writing or email the school office@stonehenge.wilts.sch.uk.

Visits to School Site

All visitors must report to Reception.

This applies to all visitors, even those who visit school frequently. Our Reception staff will sign you in and provide you with a visitor's lanyard which must be worn while you remain on the premises. As a precautionary safeguarding measure, you may also be asked to provide some form of identification. Under no circumstances may parents (or other family members) come onto site and approach members of staff, or pupils, without first reporting to the main Reception. When completing your details on our Sign In system you will be required to have a photograph taken of your face. In the event of an emergency, we need this so we can recognise you and account for you on our evacuation log. When on our premises you also agree to follow instructions given by any member of staff in the event of an emergency evacuation.

Parents who wish to meet a member of staff should contact school first, and make an appointment. With over 1000 pupils on roll there are 2000 parents who may need to meet members of staff, for a variety of perfectly legitimate reasons. Most teachers have a

teaching commitment for 85% to 90% of the week, Progress Leaders also have a substantial teaching load and members of the senior leadership team, when they are not teaching, are often involved in meetings which are frequently off site. A parent turning up in school without advance notice is therefore likely to have made a wasted journey. Naturally, in an emergency, we will try to accommodate requests for a meeting but I'm sure you will understand we cannot guarantee this, especially at short notice.

All tutors and senior members of staff at school teach during the school day. If staff are not available when you ring in, Reception will ensure they get a message so that they can respond to your query as soon as possible

Parental Responsibility

Parental responsibility is defined in law as being the rights, duties, powers and responsibilities a parent has to their child and the child's property.

If you have parental responsibility for a child you don't live with, you don't necessarily have a right to contact with them - but the other parent still needs to keep you updated about their well-being and progress.

Who has parental responsibility?

- The mother automatically has parental responsibility for her child from birth
- The birth father, if he was married to the mother at the time of birth or married after the birth but before the child's 16th birthday.
- The birth father if both parents jointly registered the birth in person on or after 1st December 2003.
- The birth father if he has been granted parental responsibility through a court order or through prescribed form of agreement.
- Same-sex partners will both have parental responsibility if they were civil partners at the time of the treatment e.g. donor insemination or fertility treatment.
- An adult who has been granted a residence or care order by the court.
- The child's legally appointed guardian or adoptive parents.
- The local authority if the child is in care under an order.

Parental responsibility in Education

If only one parent has parental responsibility, they can say who should pick up the child.

If both parents have parental responsibility, but there is a court order prescribing who should have residence and only limited contact for the other parent, then schools should normally respect the wishes of the parent who has residence.

In the event of a dispute, the parents should be asked to take the matter back to court.

Trips and Visits

Only a parent with parental responsibility can give a full and informed consent.

However, any other person who has actual care of the child can do what is reasonable in all the circumstances of the case for the purpose of safeguarding or promoting the child's welfare (Children Act 1989).

Useful web links/resources

www.gov.uk/parental-rights-responsibilities/who-has-parental-responsibility

www.familylives.org.uk/advice/divorce-and-separation/shared-parenting-and-contact/parental-responsibility

Separated Parents Guidance

It is the case at The Stonehenge School that some of our students' parents are separated. We recognise that this can be a difficult situation and our main aim is not to put any additional stress on the students concerned. The student is our main priority and we hope parents will make every effort to recognise this and support us and their child.

This guidance will apply unless the school is made aware of any Court Orders in place and have a copy of the documentation as confirmation. Parents and partners may need to check on who has official parental responsibility.

The school will:

1. Provide formal documentation, such as reports, to both parents via the appropriate app.
2. Send routine school information, such as school trips, to the parent with whom the child lives. In the case of shared access information will be sent to the parent with whom the child lives for the majority of the time.
3. Not facilitate contact arrangements for a separated parent. If a parent wishes for such arrangements they must do so with the other parent or obtain a 'contact order' through a solicitor.
4. Need to be informed, through the data collection/contact's sheet, as to the people we may call in the event of an accident or emergency, these will be called in the sequence recorded on the sheet.
5. Need to be informed as to who is able to give messages to the school regarding the child's welfare such as a change in travel arrangements or collection for medical appointments; this may include new partners.
6. Parents' Evenings, meetings with school staff or appointments with other professionals. We regret that we only have capacity to offer **one appointment per child**. Parents should agree with each other who will attend or attend together. They should communicate any concerns about school to each other and not through school staff.
7. We do not offer duplicate meetings unless there is a Court Order/bail condition/other judicial reason why parents cannot attend together or communicate with each other.
8. Encourage students to be organised, in terms of having homework etc. in the right location to bring into school.

We hope this makes the situation clear for parents; it is in line with our Child Protection Policy where we have a duty of care to all our students.

Home/School Agreement

The Stonehenge School will ensure that:

- * We will provide a safe & supportive environment for students to enjoy learning.
- * We will consistently provide a high standard of teaching.
- * We will provide individual support where appropriate.
- * We will model positive examples of mutual respect.
- * We will provide parents/carers with reports & opportunities for discussion about their child's progress.
- * We will set regular home learning and signpost to e-learning opportunities.
- * We will praise and reward student successes.
- * We will contact home if there are concerns about students' behaviour, effort or attendance.
- * We will we provide a wide variety of extra-curricular activities, work experience, trips and residential visits.

Parents / Carers will ensure that:

- * Your child attends every day, arriving before 8.30am, unless they are ill.
- * Your child does not take extended family trips or holidays during term-time and schedule routine doctor's and dentist's appointments when school is not in session.
- * Your child wears the correct uniform, has the correct learning equipment needed for the day, including PE kit when necessary.
- * You support the school's policies and regulations on behaviour, home learning and attendance.
- * Your child completes their home learning on time and to the highest standard.
- * You notify school of any out of school issues that may impact on school.
- * You attend parents' evenings to discuss your child's progress, and any other meetings arranged for your support.
- * You raise concerns in a timely and appropriate manner requesting an appointment with the correct member of staff.
- * Your contact details are up-to-date and you let reception know if your contact details change.
- * You treat Stonehenge School staff with respect and courtesy, both in school and during telephone/email conversation

Please indicate that you agree to this by ticking consent button on ClassCharts

Term Dates and TD Days



TERM DATES AND TD DATES 2025-2026

TERM 1 2025

TD day Monday 1st September,

Tuesday 2nd September year 7's only

Wednesday 3rd September- (all pupils return) - Monday 20th October 2025

(TD days Tuesday 21st and Wednesday 22nd October, holidays 23rd- 31 October 2025)

TERM 2 2025

Monday 3rd November 2025-Friday 19th December 2025

(TD Day Friday 28th November, holidays 22nd December 2025-2nd January 2026)

TERM 3 2026

Monday 5th January 2026-Friday 13th February 2026

(Holidays Monday 16th February- Friday 20th February 2026)

TERM 4 2026

Monday 23rd February 2026-Friday 27th March 2026

(Holidays Monday 30th March- Friday 10th April 2026)

TERM 5 2026

Monday 13th April 2026-Friday 22nd May 2026

(May Holiday 4th May, holidays Monday 25th May-Friday 29th May 2026)

TERM 6 2026

(TD day Monday 1st June)

Tuesday 2nd June - Wednesday 22nd July 2026

TD DAYS

Monday 1st September 2025

Tuesday 21st October 2025

Wednesday 22nd October 2025

Friday 28th November 2025

Monday 1st June 2026

Emergency closure

If we were to have very heavy overnight snow or a large number of staff absent due to sickness (for example, flu) we might decide to close the school.

The decision will be made sufficiently early for us to cancel all the contract buses and Greatest Hits Radio (Salisbury) and BBC Radio Wiltshire will be asked to broadcast the information. A decision about re-opening will not be made until at least 2.00 p.m. and Greatest Hits Radio (Salisbury) and Radio Wiltshire will again broadcast.

All decisions regarding closure will also be conveyed via ClassCharts

In the event of heavy snow during the day we may decide to close early. Transport (contracted under Wiltshire Council i.e. taxis and the bus to Shrewton) will be brought in and local children with access to their homes allowed to go. Children from greater distances will be allowed access to the telephone system. Please understand that in an emergency closure, it is not possible to contact all parents individually.

Previous experience suggests that we will receive a large number of telephone calls. Our priority will be for outgoing calls and therefore you may have difficulty in getting a reply from us. As usual, we hope that we do not have to activate these procedures.

Emergency Procedures

As part of our Safeguarding practices within the school we have several procedures in place to ensure pupil and staff safety, for instance fire drills. One of the procedures that we are advised to have is the Lockdown procedure.

The purpose of this is to prevent an intruder or another threat outside the school from causing potential harm to pupils and staff. It means that the entrances to the school must be secured in an effort to prevent any threat entering, and staff and pupils must find a suitable place to protect themselves.

Thankfully this is a procedure that we have rarely needed to use, and it is important to understand that there are no known threats to our students, staff or school at this time.

It is important to understand:

- Parents should be reassured that the school will do everything possible to ensure your child's safety.
- Pupils should not be texting or calling you to let you know that we are having one.
- Parents will be updated via Class Charts as and when it is possible/necessary
- Please do not call the switchboard during this time as we will not be able to answer – phonelines need to be clear to communicate with emergency services
- Please do not arrive at the school during this time
- If you are in school for an appointment at this time, please follow staff instructions so that you immediately enter a classroom or office space (wherever is closest)
- Parents should wait for the school to contact them about when it is safe to collect their children.

Students will not be released to parents during a lockdown. We sincerely hope that we will never have a situation where we would need to use lockdown but we will all feel reassured that there is a procedure in place and that all staff, parents and students know what to do if it were to happen.

You can support the school in safeguarding your child by talking about this at home and reassuring them it is unlikely to do an emergency lockdown for real, but the drill is to reassure them that if we ever do, we all know what to do. We expect students to respond maturely to ensure their safety and the safety of others if this situation were to arise. This procedure would also over-ride any toilet card or time-out card permissions.

And Finally...

Checking for information

Schools send out many announcements each day in order to pass on important information- please check ClassCharts on a regular basis so that you don't miss out.

Website

We post letters that have been sent or emailed home on our website. You can also find contact details for the school, policies and write-ups of school trips/events and up-coming school events on there too.

THE STONEHENGE SCHOOL

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