



## Stonehenge School Locker Agreement

We are aware that many students carry books and other equipment around each day. Lockers can be made available to students at a rental of £6.00 per school year (paid in advance, i.e. £30 for 5 years) plus a £5 refundable deposit (refundable on return of the key at the end of Year 11).

Payment for the rental of a locker should be made via ParentPay. Once payment has been received a locker key will be issued and your child will be informed of when to collect the key from Reception.

Lockers will be allocated on a first-come first-served basis.

### PLEASE COMPLETE THIS SECTION BEFORE RETURNING TO THE SCHOOL OFFICE

I understand that by signing below I am agreeing to the terms as set out in the  
**Lockers Agreement.**

Student Name:

Signature:

Parent/carer name:

Signature:

I have paid for the locker rental on ParentPay:

YES ☐

NO ☐

**Locker keys will not be handed out until the deposit has been received**

Locker hire automatically rolls over between academic years  
and the original deposit will remain valid.

If you choose not to continue with the locker, you can request your deposit back at any time during the year (only full unused years will be refunded pending the safe return of the key).

### FOR OFFICE USE ONLY

Locker Assigned

☐

Key Issued

☐

Locker Location

Locker Number

Locker empty and damage free?

Yes ☐

No ☐

Key Returned

☐

Deposit Returned

☐

**Please turn over to view the Lockers Policy**



## **LOCKER RENTAL POLICY**

- The locker remains the property of The Stonehenge School.
- A £5.00 refundable deposit is required and will be refunded on return of the locker key and following an inspection of the locker.
- If you lose your key, you must inform Reception as soon as possible. The cost of a replacement key is £6.00 and should be paid for via ParentPay.
- If you forget your key, you can request for the locker to be opened once, for the removal of any items required for the remainder of the day.
- Hirers must not leave lessons to access lockers.
- Cost of any repairs will be charged to the hirer, unless it is clear that damage has been caused by a third party.
- Lockers must be locked when unattended.
- The School accepts no responsibility for the loss or damage to anything stored in the lockers.
- Any food or drink stored in lockers must be removed by the end of each day.
- Damp/wet clothing should be stored in plastic bags and be removed by the end of each day.
- Hirers should not write on the lockers either externally or internally. Nor should any other form of decoration be applied.
- Lockers should be kept clean at all times.
- Lockers are allocated to an individual only. Sharing is not permitted.
- The School reserves the right to open the lockers at any time. Where possible this will be done in the presence of the hirer concerned.