

**GUIDANCE FOR PARENTS OF THE STONEHENGE SCHOOL
WHO ARE SEPARATED- revised May 2025**

It is the case at The Stonehenge School that some of our students' parents are separated. We recognise that this can be a difficult situation and our main aim is not to put any additional stress on the students concerned. The student is our main priority and we hope parents will make every effort to recognise this and support us and their child.

This guidance will apply unless the school is made aware of any Court Orders in place and have a copy of the documentation as confirmation. Parents and partners may need to check on who has official parental responsibility.

The school will:

1. Send formal documentation, such as reports, to both parents.
2. Send routine school information, such as school trips, to the parent with whom the child lives. In the case of shared access, information will be sent to the parent with whom the child lives for the majority of the time.
3. Not facilitate contact arrangements for a separated parent. If a parent wishes for such arrangements they must do so with the other parent or obtain a 'contact order' through a solicitor.
4. Need to be informed, through the data collection/contact's sheet, as to the people we may call in the event of an accident or emergency, these will be called in the sequence recorded on the sheet.
5. Need to be informed as to who is able to give messages to the school regarding the child's welfare such as a change in travel arrangements or collection for medical appointments; this may include new partners.
6. Parents' Evenings, meetings with school staff or appointments with other professionals- We regret that we only have capacity to offer **one appointment per child**. Parents should agree with each other who will attend or attend together. They should communicate any concerns about school to each other and not through school staff. We do not offer duplicate meetings unless there is a Court Order/bail condition/other judicial reason why parents cannot attend together or communicate with each other.
7. Encourage students to be organised, in terms of having homework etc. in the right location to bring into school.

We hope this makes the situation clear for parents; it is in line with our Child Protection Policy where we have a duty of care to all our students.