



THE STONEHENGE SCHOOL



EVENING SITE OPERATIVE Application pack

The Stonehenge School
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WELCOME FROM THE HEADTEACHER

At the Stonehenge School we believe that there is no limit to any student's potential. We aspire to develop a positive learning community in which effort, participation and achievement are valued.

Striving for excellence, we aim to create an outstanding school where students are happy, healthy and given opportunities to exceed their expectations. Enriched by history and culture, Stonehenge is a school for the future.

The school is increasingly popular and to cater for a rapidly expanding roll we have had a state-of-the-art extension providing 23 additional classrooms, and a brand new performing arts block to replace our older, original accommodation. We are now in a position where the facilities are some of the best in Wiltshire and ensure that we are able to provide the very best education for the pupils that we serve.

Applications for entry into Year 7 have been over-subscribed in each of the last three years, and we are ever closer to reaching our full capacity of 1120 pupils.

The school community is important to us, meaning that we have strong relationships with our students, and a collegiate supportive atmosphere within staff.



PERSONALISED PROVISION

Our pedagogical approach is centered around the 'Cornerstones' of our teaching and learning approach, with assessment built around a 'milestone' structure. All of which is based around research-driven approaches that ensure effective progress whilst also maintaining sustainable workloads for staff.

Striving for excellence, exceeding expectation.

At Key Stage 3, key skills and knowledge are assessed using our 'I can' system, allowing teachers and students to keep track of their learning and progress. Students are given the flexibility and ownership to design their own option choices towards the end of Year 8, meaning that students study the curriculum that they choose, whatever their ability, allowing them to fully realise their future aspirations. At Key Stage 4 students are offered the full Ebacc, and the importance of taking a humanities and a language is discussed with parents as part of the options process. A variety of vocational courses are also offered to allow for development towards particular careers, or the pursuit of individual interests.

PREPARING FOR THE FUTURE

Qualifications are highly important, and our examination results reflect our commitment to this. However school is also about preparing students for their future career and roles in the larger community. Students are offered many opportunities to develop team working and leadership skills. The prefect team in Year 11 is led by the Head Boy, Head Girl and their deputies. Students can initiate projects and share decision making through an active School council and the House system.

Careers guidance is provided throughout all years. A large number of students enjoy taking part in activities throughout the school year, including drama productions and musical concerts. We have excellent sporting facilities on site and at Amesbury Sports Centre, as well as exclusive use of the 22 acre playing field on Holders Lane. We run many sports teams and offer a number of extra-curricular sporting clubs, including rugby, netball, hockey, football and cricket. Trips and visits are run regularly; Year 9 can visit Pencelli Activity Centre in Wales and older students may take part in the annual ski trip to Europe. There are regular Geography field trips and the Languages department arrange annual visits to France or Germany, as well as an extensive and growing list of residential trips across the curriculum.

The latest Ofsted inspection took place in September 2022 and concluded that... "The Stonehenge School continues to be a good school" and that "pupils like coming to school". They explored the "clear vision (that we have) for the school's next steps" and the "broad curriculum that (is) in place for every pupil".

A recent evaluation by the Local Authority reported that 'there is a positive and respectful school culture where the staff know and care for the students' and the 'leaders have a clear consistent vision which is realised through strong, shared and owned values and practice', and praised the emphasis that we place on developing our staff.

I look forward to welcoming applications from you,

Carole Dean

The Site Team

The Stonehenge School Site Team is managed by our Premises Manager, we have an additional 3 members staff onsite working various shifts throughout the day maintaining the site to ensure it is a safe environment for all of our students, staff and visitors. Our estate is a key resource, so it is important that our buildings are maintained in a safe and acceptable state whilst also working towards ongoing improvements to them. The site team work both inside and outside so this would be a requirement for anyone joining the team. The Evening Site Operative is a newly created post and this will support the school to start to look at our lettings management strategy and support our income generation.

Evening Site Operative

Required to start as soon as possible

Permanent Contract

Hours are to be discussed further and can be flexible, however we are looking for shifts to be covered from either 3pm – 8.30 pm, or 5pm – 8.30pm

Term time only including TD Days

Wiltshire Council pay grade D or E dependent on experience

Salary £12,315-£12,763 (£10.98-11.39 /hour)

Governors of The Stonehenge School are looking to appoint an enthusiastic, capable, self-motivated individual to maintain site security including the locking of the premises at the end of the day as well as assisting with after school group lettings, general site maintenance and acting as a point of contact after hours. Working as part of the site team, candidates should be able to work proactively and independently to ensure the efficient operation of the site.

Duties will include:

- Preparation of facilities for out of hours school use including external lettings or school events
- Regular contact with the Premises Manager or Caretaker for general updates
- Identifying and acting on any potential fire and/or health and safety risks
- Acting as joint key holder and to be responsible for securing the site at the end of the school day
- Operation of intruder alarms at the end of the shift
- Undertake routine maintenance and minor refurbishment of premises, fixtures and fittings as necessary.
- Arrange rooms for meetings, exams and lettings
- Gritting of the site in the winter
- Ensure the school buildings and grounds are free of litter and graffiti.
- Any other duties arising from use of the buildings or grounds

Visits to the school are welcomed, please contact Mrs Debra Harker to arrange this.

An application form and further details are available from the school website. CV's will not be accepted.

You should provide further detail in the personal statement outlining your skills applicable to the role and reasons for applying. This should be returned by post or email to Mrs D Harker, The Headteacher's PA, The Stonehenge School, Holders Road, Amesbury, Wiltshire, SP4 7PW. admin@stonehenge.wilts.sch.uk by the closing date.

The school reserves the right to close the advertisement early should a significant number of applications be received.

Closing date: Monday 30th October 2023 at 9.00am

Interview date: Friday 3rd November 2023

Evening Site Operative

Reports to: Premises Manager
Start date: As soon as possible
Salary: Grade D, points 4 - 6
Contract type: Casual

The Role:

To undertake general maintenance of the school building and facilities, practical support in arrangements for meetings/events and to assist in maintaining the security of the school buildings.

Key responsibilities:

- To act as joint key holder for the site, ensuring security at all times, including the operation of the alarms and securing of the entire site at the end of the day
- To undertake routine maintenance and minor refurbishment of premises, fixtures and fittings as necessary
- To undertake occasional gardening duties
- Arrange rooms for meetings, exams, lettings and programme teaching use
- To assist in the collection and disposal of all refuse and ensure the school buildings and grounds are free of litter and graffiti
- To ensure, in winter especially, that access roads, pavements, steps and grounds are safe for use at all times including gritting of the site in the winter
- Where necessary escort building contractors and service engineers around the buildings, supporting as required.
- Carry out any other duties arising from use of the buildings or grounds

Evening Site Operative Person Specification

Essential

- Responds enthusiastically to a demanding and busy environment
- Driven to succeed, independently and as part of a team
- Reliable and adaptable
- Sets and maintains high standards of delivery with attention to detail being essential
- Ability to work to set schedules
- Ability to reprioritise work at short notice, responding to urgent tasks while undertaking routine tasks
- Ability to manage own workload within agreed time-frame
- Keeps all parties informed of progress of work using clear, informative detail
- Uses own initiative to overcome problems
- Good communication skills
- Uses resources efficiently and effectively
- Approachable and friendly
- Remains calm under pressure
- Basic computer knowledge
- Uses safe working methods
- Willingly carries out repetitive tasks

Desirable

- Experience of general maintenance work
- Knowledge and experience of electrical and mechanical building services
- Experience or understanding of working in education/school/Leisure environment
- Fire safety awareness
- Knowledge & understanding of Health and Safety at Work Regulations
- Valid driving licence

The successful candidate must be able to:

- Climb a ladder and stairs unaided
- Work at heights
- Reach overhead and below the knees, including bending, twisting, pulling, and stooping
- Move, lift, carry, push, pull, and place objects weighing less than or equal to approx. 25kg. without assistance
- Visually inspect tools, equipment, or machines (e.g., to identify defects)

- Grasp, turn, and manipulate objects of varying size and weight, requiring fine motor skills and hand-eye coordination
- Use electronic devices to communicate