

THE STONEHENGE SCHOOL

School Photographs To all new year 7 parents

Dear parents

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Headteacher Mr. N. D. Roper B.Sc., NPQH **School Business Manager** Mrs. J Wakeham

Each year we appoint an official photographer to take photographs of our pupils. Usually we take these photos when pupils join our school in year 7 and then again at the beginning of year 10. When a pupil joins the school midway through an academic year, we take this photo in-house.

The images supplied by the official photographer are held on our secure system and are used for identification, seating plans and safeguarding purposes. At no time do we ever display your child's image alongside their full name.

The appointed company also do not link your child's name to their image. Please see the attached Privacy Notice for the photographer we have appointed this year – H Tempest Limited.

In order to move towards a contactless system of purchasing your child's school photograph we need to share some information with Tempest. The information would be your mobile number and/or email address. Tempest would then send you a message with a web link to your child's photo. This link would be unique to your child and you will only be able to view their image. No other parent will be able to view the image of your child.

In order to action this we are asking you to consider giving consent for this information sharing. We would upload pupil data via their secure GDPR-compliant portal. This information would be your child's name, admission number, tutor group and parent contact information (mobile number and/or email). You will only be able to benefit from this service if you provide us with explicit permission to share these details by completing the photos section on page 10 of the Admissions Form. Once your child starts with us in September we will issue you with an Insight log in user name. You can then use Insight to change your consent at any time.

I am sure you will agree that moving to this contactless option is a positive change for both the school and you as parents, it also supports a COVID secure environment.

We are planning to upload the year 7 data to Tempest's secure portal on Monday 20th September. Any time after that date you will be able to log into their portal and remove your data should you choose to do so. The year 7 photos will be taken on Friday 24th September.

If you do not want The Stonehenge School to share your information with H Tempest Limited we can arrange for proofs of your child's image to be delivered to school. We would then pass this to your child for them to bring home. You can still access Tempest's website and order your school photos direct from them.

Yours sincerely,

Mr N. D. Roper, Headteacher







