



## THE STONEHENGE SCHOOL

NDR/dah

3<sup>rd</sup> September 2020

HOLDERS ROAD  
AMESBURY  
SALISBURY  
WILTSHIRE SP4 7PW



Maths &  
Computing

Tel: 01980 623407

E-mail: [admin@stonehenge.wilts.sch.uk](mailto:admin@stonehenge.wilts.sch.uk)

[www.stonehenge.wilts.sch.uk](http://www.stonehenge.wilts.sch.uk)

### Headteacher

Mr. N. D. Roper B.Sc., NPQH

### School Business Manager

Mrs. C. Busby B.A. (Hons), ADSBM

Dear Parents/Carers

### Important information for students and parents – Returning to school : September 2020

The following information was sent out to all of our parents prior to the 1<sup>st</sup> September start. As we have now your information in the system we are sending this out so you are aware of the various issues discussed within the letter

#### 1. The start of term

- Tuesday 1 September is a TD Day. Only staff attend school on this day.
- Wednesday 2 September : Year 7\* and Year 11 only attend.
- Thursday 3 September : Years 7, 8, 10 and 11 only attend.
- Friday 4 September : All year groups attend.

This staggered start to the autumn term will enable staff and over 900 students to familiarise themselves with a number of significant changes to the way the school operates. These are explained in more detail below.

\*details for the new Year 7 intake will be issued separately by Mr Vickery and Mrs Roberts.

#### Locations to report to:

- **2<sup>nd</sup> September: Year 7 – report to Main Hall in Lower School via Antrobus Road entrance**
- **2<sup>nd</sup> September: Year 11 – report to your tutor room in Upper School using Holder Road entrance (refer to link below if unsure of correct room, plus lists will be displayed)**
- **3<sup>rd</sup> September: Year 8 – report to canteen in Middle School via Antrobus Road entrance**
- 



- **3<sup>rd</sup> September: Year 10 – Year 11 – report to your tutor room in Upper School using Holder Road entrance (refer to link below if unsure of correct room, plus lists will be displayed)**
- **4<sup>th</sup> September: Year 9 – report to Main Hall via Sports Centre Entrance**

**All changes to tutor groups and rooms can be found here:**

<https://www.stonehenge.wilts.sch.uk/>

## 2. Social Distancing

The Department for Education recognises that in a medium sized secondary school 2 metre social distancing practice is not manageable. Therefore they no longer expect us to enforce it, as far as students are concerned. Instead they have stipulated that whole Year Groups are now treated as bubbles. This means that within Year Groups students may associate freely but that different bubbles need to be kept apart and prevented from mixing.

From September, and until restrictions are lifted, students will be based in the following buildings for all of their lessons:

- Year 7 Lower School
- Year 8 Middle School (north side)
- Year 9 Middle School (south side)
- Year 10 Upper School (first floor)
- Year 11 Upper School (ground floor)

Students will be allocated social space – both indoor and outdoor – for break and lunch times which is either in, or next to, these buildings. This allows us to maintain the existing structure of the school day and there is to be no adjustment to the start of the school day (8.35am) or the finish time (2.50pm).

**Please bear in mind that our cafeteria service will be very limited.** We cannot mix bubbles and so only one year group at a time may enter the cafeteria. To minimise the time students are in the cafeteria we will only sell a restricted range of food and drink items and it is unlikely we can serve any cooked food at all. If possible please provide your child with a packed lunch.

For most students their timetable will be based in a single room and teachers will move around the site to get to their classes. Staff are still expected to observe social distancing and teachers have been advised to remain at the front of their classroom at least 2m away from students.

## 3. Travel to and from school

a) To keep Year Groups apart we need students to use only the following entrance and exit points at the start and end of the day :

Year 7 The Drove or Antrobus Road

Year 8 Antrobus Road

Year 9 Sports Centre gates

Year 10 Holders Road



b) If your child travels by transport provided by the Local Authority this will continue, with some restrictions. The LA will contact parents separately to inform you of their arrangements. Students in receipt of this transport will be dropped off and collected on site, but still need to go to their dedicated building.

c) We strongly recommend as many students as possible either walk to school, or cycle. We increased our cycle storage capacity last summer. [Students in Years 8 to 11 who cycle to school may continue to use the sports centre entrance in order to access the secure cycle storage facilities.](#)

d) If students are brought to school by car **it is essential that parents do not drive onto the school site.** Please drop your child off site within walking distance of the entrances identified, above. This includes Year 7 students, even at the start of term.

e) Although we understand that parents whose child is joining Year 7 often wish to bring them to school and collect them at the end of the day, at least in the early days, we must ask that you do not assemble in large numbers around the school entrance.

#### **4. Personal hygiene and reducing the risk of transmission**

a) Personal Protective Equipment (PPE) is optional. Staff and students are not required to wear it. Any student who chooses to wear a face covering must either keep it on throughout the day, or remove it before coming onto site. Clear guidance from PHE about the safe removal of a face covering will be displayed in our medical room and student toilets. Face coverings must not be removed whilst on school premise because of the risk of contamination. [DfE and PHE guidance relating to face coverings has not changed. There is no requirement for students to wear them in school.](#)

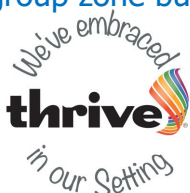
b) We strongly recommend all students carry anti-bacterial hand gel and disposable tissues.

c) We are increasing our hand washing facilities and there will be strict rules governing regular hand washing during the school day.

d) Any student with COVID-19 symptoms\*\* must not attend school, and should only return once tested and the result confirmed as negative. [\*\* new & persistent cough, fever, loss of sense of taste/smell]. There are contingency plans in place, in accordance with Public Health England guidance, for dealing with any confirmed cases of Coronavirus within the school community.

e) Until the Department for Education guidance is amended we will not, other than in exceptional circumstances, allow visitors onto the site. This will also include parents. If you need to contact a member of staff it is advisable either to e-mail or leave a telephone message first. All the usual means of communication between school and parents will remain open but face to face meetings are unlikely to be feasible.

f) [We will be unable to operate a medical room upon our return. Please do not send your child to school if they are unwell. In the event of a minor injury a member of the admin team will visit the child's year group zone but plasters, ice packs and so on will need to be self applied by the child.](#)



We are unable to supervise pupils taking medication. If your child requires over the counter medication such as Paracetamol please supply A SINGLE DOSE only in an envelope and email admin@ Stonehenge.wilts.sch.uk to inform us. Pupils found in possession of more than a single dose will have the medication confiscated. Controlled medication must not be sent into school. We would ask that prescription medication is administered at home.

Please ensure that we have up to date contact numbers at all times in the event of an emergency or illness.

Pupils may not contact parents directly by mobile phone during the school day under any circumstances.

## **5. The curriculum**

a) As far as practically possible students will continue to be taught the full range of curriculum subjects. Obviously there will be adaptations and adjustments due to the accommodation restrictions described in paragraph 2, above.

b) Students must therefore continue to bring the normal range of equipment and stationery into school. In addition, please supply your child with paper scissors, a glue stick and some colouring pencils. We are prohibited from lending PE kit, for example, even pencils and rulers cannot be loaned to a student who forgets to bring them to school.

## **6. Support for children (and families) returning to school**

a) We understand that some children may feel anxious returning to school. Many have not attended since 20 March when the national lockdown was imposed – a period longer than 5 months.

b) Our Skills Development Centre is located in Lower School and any Year 7 student needing support can approach the staff there. Although Years 8-11 will not be able to access our existing Skills Development Centre we realise that this is an important base for many vulnerable children and a designated equivalent zone has been built into our location planning for all year groups. Teaching Assistants and Pastoral staff will be deployed with their year groups.

c) Students in other Year Groups should contact either their Progress Leader or the appropriate Pastoral Manager in the first instance.

## **7. Behaviour and attendance**

a) The Government's scientific and medical advisers have concluded that it is safe for all children to return to school from September, subject to the safety measures I have described above. It is therefore expected that all students will attend. This is even more important than before because of the gaps in learning and understanding caused by the lockdown and prolonged period of school closure.

b) The policy on School Uniform remains unaltered. All our uniform suppliers are open for business and high street stores are already selling many of the most common uniform items. Students will be expected to wear full school uniform from the start of autumn term.



c) Please may I remind students and their parents – again – not to experiment with extreme hairstyles. Our uniform policy hasn't altered for several years, and shaving the side and/or the back of the head is a serious breach of this policy.

d) Our Behaviour Policy is designed to maintain a safe and secure environment in which all members of the school community are safeguarded and where teaching and learning can be delivered without disruption. Consequently I see very little reason to adapt it. We do intend, however, to add a clear requirement relating to COVID-19 transmission and the need to preserve social distancing. Any deliberate actions which undermine our capacity to keep students or staff safe will be sanctioned as serious misconduct.

I hope that all families are in good health and now beginning to resume something resembling life as normal.

Yours sincerely,

Mr N D Roper, Head Teacher.

