

## THE STONEHENGE SCHOOL

ANTROBUS ROAD AMESBURY WILTSHIRE SP4 7ND



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Headteacher Mr. N. D. Roper B.Sc., NPQH School Business Manager Mrs. C. Busby B.A. (Hons), ADSBM

28th February 2017

## Dear Sir / Madam

## Year 8 Parents Evening / Insight

On Thursday 23<sup>rd</sup> March Year 8 pupils have their academic parents evening.

In order to book appointments, please log on to **Insight** via the school website. You can find the link under 'Parents Information'. We have also sent you guidance on how to make appointments. You can select the times for each member of staff that suits you best. Insight also contains current attainment, attendance and behaviour information for your child.

You should have received your Insight username and password when your child first joined the school. If you have already logged into Insight you should then have subsequently changed your password.

If you have forgotten your password, you can retrieve it from the login screen using your username or the email address we have recorded for you. The password will be sent to your email address (if you use the username) or mobile (if you use the email address). Please contact the school if you think your details need updating.

If you require help with your login details or have forgotten your username then please email <u>pars@stonehenge.school.wilts.sch.uk</u> or call 01980 623407 for help and advice.

If you do not have access to a computer or would like help to navigate through the system the Admin staff are available to help you on the number above.

You will not be able to make appointments via Insight after 3pm on **Thursday 23<sup>rd</sup> March**. Unless there are exceptional circumstances there will only be one appointment per child per teacher.

Yours sincerely

Mrs T L Roberts Progress Leader/Assistant Head teacher – Year 8